

# MINUTES

*Citrus County Special Library District Advisory Board*  
**September 24, 2009**  
**Homosassa Public Library**

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The regular meeting of the Citrus County Special Library District Advisory Board was held on September 24, 2009, Coastal Region Library, 8619 W. Crystal Street, Crystal River, FL 34428.

**Board members present:** Chair, Richard Byrnes, Adelaide Keller, Elaine Ranous, E. E. Ren Renfro, Marianne Quack, Sylvia Wilson, Harley Nelson

**Excused absences:** Sheree Monroe, Edith Ramlow

**Staff Liaison:** Flossie Benton Rogers, Director

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## CALL TO ORDER

- ◆ Meeting called to order by Chair, Richard Byrnes at 4:00 PM.

## DETERMINATION OF QUORUM

- ◆ Quorum present.

## READING AND APPROVAL OF MINUTES

- ◆ Minutes of August 27, 2009 approved.

## REPORT OF OFFICERS AND STANDING COMMITTEES

- ◆ **Fundraising Committee - N/A**
- ◆ **Planning Committee** – Reviewed five year plan and projected budget for the next five years.
- ◆ **Library Information Outreach – N/A**
- ◆ **Chairman, Richard Byrnes** read a letter to Library Advisory Board members who motioned approval to send to Governor Crist urging support of the Tampa Bay Library Consortium (TBLC) and sister groups, which provide critical cooperative services and programs for libraries throughout Florida.

## REGULAR BUSINESS

- ◆ **2009-2010 Final Approved Budget** – was handed out to all Library Advisory Board members. This is the same budget the Board endorsed, except for the addition of cash carry forward projects and an impact fee study adjustment.
- ◆ **CCLS Five Year Plan** – was handed out to all Library Advisory Board members. The financial plan 2009-2010 shows a detailed breakdown of revenues, expenditures and other funding. It was pointed out that in 2010-2011, due to diminishing reserves we may face a deficit. A reduction in expenditures or an increase in revenues needs to take place. The Outreach Committee may consider ways to increase revenues. Approved by the Board.

- ◆ **BOCC Strategic Map 2009-2010**– was handed out to all Library Advisory Board members. The Balance Scorecard Sheet uses a value driven approach in goals such as customer service, internal processes, finance perspective and organizational readiness. The BOCC watch words are common sense and user friendly.
- ◆ **Adult Literacy** – A meeting will be taking place to strategize how to support the program on a technical level and review exactly what statistics we are going to capture and how we are going to use those statistics.
- ◆ **Statistics** – As of 2008 year end, 61% of Citrus County citizens were registered, active card users. According to Florida Public Library Standards a library should be at 50%; however, the highest level is 75%.

## **OLD BUSINESS**

## **NEW BUSINESS**

## **OPEN TO THE PUBLIC**

## **MOTION TO ADJOURN**

- ◆ Adjourned at 5:00 PM.

## **NEXT MEETING**

- ◆ The next regular meeting of the Library Advisory Board will be on Thursday, October 22, 2009 PM at Lakes Region Library, 1511 Druid Road, Inverness, FL 34452.

*Respectfully submitted:*

Theresa Arriaga, Recording Secretary