

# **MINUTES**

*Citrus County Special Library District Advisory Board*

**May 27, 2010**

**LAKES REGION LIBRARY**

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The regular meeting of the Citrus County Special Library District Advisory Board was held on May 27, 2010 at Lakes Region Library, 1511 Druid Rd., Inverness, FL 34452.

**Board members present:** Chair, Richard Byrnes, Elaine Ranous, E. E. Renfro, Harley Nelson  
Adelaide Keller, Edith Ramlow, Sylvia Wilson

**Excused Absences:** Sandra Price

**Staff Liaison:** Flossie Benton Rogers

## CALL TO ORDER

- ◆ Meeting called to order by Chair, Richard Byrnes at 4:00 PM.

## DETERMINATION OF QUORUM

- ◆ Quorum present.

## READING AND APPROVAL OF MINUTES

- ◆ Minutes of April 22, 2010 approved.

## REPORT OF OFFICERS AND STANDING COMMITTEES

- ◆ **Fundraising Committee** – Elaine Ranous requested clarification on fundraising for the Library. The Library funds can be general funds supporting the library or the funds can also be for specific projects/items. Primarily it would be for large future projects such as library expansion and construction. Targets would be people interested in benefits offered by mechanisms such as annuities and charitable remainder trusts, as well as people who wish to remember the library in their will. The Fundraising Committee may identify what the Library needs are and then promote fundraising for those special needs. Elaine Ranous would like to setup a meeting with Flossie Benton Rogers and E.E. Renfro.
- ◆ **Citrus County 20/20 Vision Check Plan** – Library Advisory Board Members participated by supporting goals and objectives of project plans such as future growth, youth needs, partnering with businesses for economic development, and new/special services while advocating on behalf of the Library.
- ◆ **Library Information Outreach** – Edith Ramlow  
Located on the library webpage is an icon linking directly to the homepage of “Love Your Library Stories.” This will be used as a method of archiving library stories. Stories may be submitted in handwritten form or patron may send as an email to the library.

## REGULAR BUSINESS – Director’s Report

- ◆ Karen Slaska, Lakes Region Branch and Youth Services Manager presented to the Library Advisory Board Summer Program plans for children and teens. Youth programming will be held at all library branches from six to ten weeks. Homosassa Wildlife Springs will be showing animals and conducting educational presentations. The Dance Studio will lead the youth in dance. In addition, traditional programs such as library lead story telling and crafts will be part of the youth programs. Suggestions arose about making presenting a report before the commissioners with the results of the Library Youth Services Program.
- ◆ Announcement of Special Library Advisory Board Member, Marianne Quack’s resignation was made before the Board. Her letter has been passed on to the Board of County Commissioners and the process to fill her vacancy begins as of the next Board of County Commissioners Meeting.
- ◆ Floral City Update Presentation – At a recent BOCC meeting, a PowerPoint presentation was made from photos taken throughout the year by TerriAnne Caraluzzo, Floral City Circulation

Supervisor. Mary Zavotsky also made a brief presentation of the impact that the Floral City Library has had in the community and the local businesses. In addition, she shared stories of how this library has community spirit and has provided donations such as the camera that took the photos for the presentation. One patron made coverings for the book return baskets and another patron donated a coffee pot. Positive comments came from the Commissioners.

- ◆ The school board voted to revert the Hernando School property back to Citrus County.
- ◆ We have a special request by the Florida Literacy Coalition. We have been having two tutor trainings a year in April & November. Florida Literacy Coalition would like for us to conduct an additional training in June. If we participate the Coalition will provide us at no charge 20-25 handbooks. We would need to have 15-20 tutors willing to participate in this training.
- ◆ Staff Development Day occurred on May 14, 2010. This is when all library staff comes together at one location. We had various trainings and a speaker, Gaye Martin, who spoke eloquently about customer service.
- ◆ Library Services Director, Flossie Benton Rogers handed out the 2010/2011 Revenue/Expenditure Summary. The initial figures shown indicate that we cannot balance the budget at this time with a \$135,000 deficit due to declining revenue and debt services we need to pay back. We are currently working on Phase III of the budget in which we look at each individual line of the budget and we figure out what funds we will not be using. Any unused funds will be forwarded as cash carry forward and we will have more funds than originally anticipated because we have not expended as much this year.

If we end up with a deficit, we have options. Taxes are not going to increase this year and the millage will not be reinstated to .333. One option is to pay part of the debt down from the general fund, as a loan, and pay back in five years. Final approval of the budget will be September 2010.

### **OLD BUSINESS**

- ◆ Flossie Benton Rogers, Library Services Director, Susan Mutschler, Manager, and Adult Literacy Volunteer Cherie Byrnes attended Florida Literacy Conference in Captiva Island for Cherie Byrnes to receive the Outstanding Literacy Volunteer Award.
- ◆ LAB proposal --Coastal Region Library Parking--Is "eminent domain" an option for the library parking issue at Coastal Region?

### **NEW BUSINESS**

- ◆ Adult Literacy program update – we currently have 107 learners, 75 tutors. During the coming year we will be studying our statistics, which will allow us to do an evaluation of the program. The evaluation will provide us with outcomes that will be helpful when seeking grants.
- ◆ Vandalism at Homosassa- Richard Byrnes recently spoke to Sergeant Evans, who heads the Crime Prevention Unit. Sgt. Evans would be willing to meet with Flossie Benton Rogers or Susan Mutschler to provide assistance or advice.
- ◆ Richard Byrnes, Library Advisory Board Chairman, has requested for Brad Thorpe to come before the board to speak. (Homestead Act -15-20% homeowners pay no taxes, the minimum homeowners who pay taxes is 30-35% \$300-400).

### **OPEN TO THE PUBLIC**

- ◆ Citrus Springs Book Sale raised \$1200.00.

### **MOTION TO ADJOURN**

- ◆ Adjourned at 5:10 PM.

### **NEXT MEETING**

- ◆ The next regular meeting of the Library Advisory Board will be on Thursday, June 24, 2010 at 4:00 pm. Floral City Public Library, 8360 E. Orange Avenue, Floral City, FL 34436

*Respectfully submitted: Theresa Arriaga, Recording Secretary*